

## Example of Forms Field That Can Be Used In PDF Documents

<b>General Text Box:</b>	Name: _____	<b>Text boxes</b> - Allows the user to type text in the field, such as name, address, or phone number.
<b>Phone Number Box with Auto Format:</b>	Phone: _____	Text boxes with auto format - Type a phone number as 6195551212 and press Tab to become (619) 555-1212
<b>Date Text Box with Auto Format:</b>	Date: _____	Type a date as 05/01/2006 and press Tab to change it to May 01, 2006
<b>Combo Box:</b>		<b>Combo boxes</b> - Allows the user to either choose an item from a drop-down list or type a value.
<b>Radio Buttons:</b>	A B C D      Other Options	<b>Radio buttons</b> - Present a group of choices from which the user can select only one item.
<b>List Boxes:</b>		<b>List boxes</b> - Display a list of options the user can select. <b>Note:</b> You can set a form field property that allows the user to use the Shift or Control keys to click/select multiple items in the list.
<b>Check Boxes:</b>	Project one Project two Project three	<b>Check boxes</b> - Provides yes-or-no choices for individual items. If the form contains multiple check boxes, the user can typically select as many or few of these as wanted.
<b>Buttons:</b>		<b>Buttons</b> - Initiates a command on the user's computer, such as opening a file, playing a sound, or submitting data to a web server. These buttons can be customized with images, text, or visual changes triggered by mouse actions.
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